



CHRIST SCHOOL
Bengaluru - 560029

PROGRAMME OF WORK FOR THE YEAR 2019-20

SUB: COMPUTER SCIENCE

STD : II

Total No. Of Chapter – 9

June

Chapter -1 Computer- a Smart Machine

- **How is a computer different from a man**
- **Uses of computers in different fields**
- **Types of computers**

July

Chapter -2 Parts of a computer

- **Four main parts of a computer**
- **Other parts of a computer, such as Printers, Microphone, Speakers and CD.**

August

Chapter -3 How does a computer work

- **Real life examples of IPO**
- **Input**
- **Process**
- **Output**

September

Chapter -4 Operating a computer

- **Steps to start a computer**
- **Starting a program**
- **Re-sizing and moving a window**
- **How to shut down a computer**

October

Chapter -5 The Keyboard and its parts

- **Knowing a keyboard**
- **Types of keys**
- **Alphabet keys**
- **Number keys**
- **Special keys**

November Chapter -6 More on MS Paint

- **How to open paint**
- **Parts of a paint window**
- **Different tools of paint and their functions**
- **Adding text in a picture**

December

Chapter -7 Draw and colour the shapes

- **Polygon and Air Brush tool**
- **Saving and Opening a drawing**

January

Chapter -8 Using MS Word 2016

- **What can we do with MS word**
- **Starting word 2016**
- **Creating a new document**
- **Adding, saving, closing , opening and printing a document**

February

Chapter-9 Tux Paint

- **How to start tux paint**
- **Staring a new drawing**
- **Parts of tux paint window**
- **Adding text into a picture**
- **Saving and opening a file**